

Leading Science Meetings

A workshop for science and research managers, team leaders and executives

Workshop Highlights

- Science meeting basics
- The power of the agenda
- The rules of interaction
- A framework for structuring decision making
- Roadblocks to progress and how to handle them
- Harnessing conflict to improve decision making quality
- Six group behaviors that hamper effectiveness in meetings and how to recognize them.

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The Workshop

When meetings are run well they can be an invaluable tool for communicating information and making decisions in the science workplace. When run poorly they can be a source of frustration. *In this solution-focused half day workshop you will learn and practice the key elements of running productive and interactive team or project meetings in the science workplace.* You will learn:

- What makes meetings work, and what can hamper their usefulness.
- How to guide a group through the key stages of decision making.
- How to identify and counteract the most common impediments to meeting effectiveness, including difficult or disruptive behaviors and conceptual traps like groupthink and hidden group biases.
- How to harness and use conflict to improve the quality of the group's decisions.

This is a highly interactive workshop using case studies and examples from the world of scientific research in academia and the biotechnology and pharmaceutical industries. Interactive discussion and role playing will allow participants to experience and practice specific techniques. Case studies and examples can be customized to reflect the specific circumstances of the host organization or sponsor.

Target Audience

This workshop is intended for scientists in managerial or leadership positions who seek to get the best out of their teams.

Workshop Leader



Carl M. Cohen, Ph.D. is President of Science Management Associates (www.sciencema.com) and has more than 30 years of biomedical research and management expertise, including having been Chief Operating Officer of Biovest International focused on cancer immunotherapy and Vice President for Research and Development at Creative BioMolecules. Carl served as Chief of the Division of Cellular and Molecular Biology and Acting Chair of the Department of Biomedical Research at St. Elizabeth's Medical Center of Boston. During that same period he also held the positions of Professor of Medicine and Professor of Anatomy and Cellular Biology at Tufts University School of Medicine. Carl received his Ph.D. in Physics from Harvard University.

Along with his wife Suzanne, a psychologist and psychotherapist, Carl is author of the popular book "**Lab Dynamics: Management Skills for Scientists**" Cold Spring Harbor Laboratory Press, 2005, now in its second printing.